

WHITE COUNTY WATER AUTHORITY

JOB DESCRIPTION

JOB TITLE: Plant Operator (Class III)
JOB STATUS: Non-Exempt / Non-Supervisory
DEPARTMENT: Distribution/Treatment Department
SUPERVISOR: Water Treatment Plant Manager

GENERAL NATURE OF WORK

This position is responsible for producing high quality, potable water by monitoring the treatment process in accordance with the EPA and EPD standards and by keeping water storage tanks correct operating levels in order to maintain system pressure. This water treatment plant operates seven (7) days a week.

EXAMPLES OF DUTIES

Monitors and adjust the distribution system to meet demand

Inspects plant grounds, check gauges, readings, flow levels, pumps, motors, and valves, etc. to make sure they are in proper working order

Take samples and test chemical levels in the basing on an hourly basis, performs series of daily laboratory analyses

Maintains the effectiveness of water filters by inspection and cleaning as needed

Adjust chemical feeder

Monitors the flow throughout the plant to ensure water quality

Undertakes minor repairs and maintenance of plant equipment

Makes changes to equipment and fixes breakdowns as they occur

Maintains log book containing laboratory analysis results, distribution system changes, filter backwash readings, process control changes, chemical inventory, document all problems and complaints

Promote a positive image of White County Water Authority

Performs related duties as required

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES

Ability to change chemicals

Ability to read rates of flow

Ability to recommend replacement of depreciated equipment

Ability to work day or night shift; weekends and holidays

DESIRABLE EDUCATION, TRAINING AND EXPERIENCE

Standard High School or GED diploma, with 3 years experience working in water treatment.

Must have a valid Driver License and Georgia Distribution or Class III water treatment system operator license.

Note: This job description is not intended to be all inclusive. It is intended to identify the major responsibilities and requirements of this job. Employee may be requested to perform job-related responsibilities and tasks other than those stated in this description.